



Executive Committee Meeting Minutes

Lee County, Illinois

Sep 14, 2023 at 11:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E 2nd St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 11:26 a.m., by Chair Bob Olson.

II. Committee Member Roll Call: Chair Bob Olson, Vice Chair Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, Jim Schielein, Tom Wilson

Bob Olson, Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, Jim Schielein, and Dean Freil all attended in person.

Also present: Nancy Naylor (Board Member), Charley Boonstra (State's Attorney), Jennifer Boyd (Assessor), Nancy Petersen (County Clerk and Recorder), Wendy Ryerson (Administrator), and Becky Brenner (Board Secretary) all attended in person.

III. Public Attendees

Mark Wagner attended the meeting in person as an observer.

IV. Approval of the Minutes from the Previous Meeting - (August 17, 2023)

Minutes from the August 17, 2023, Executive Committee Meeting were approved as presented without modification.

V. Reports from Committee Chairs

All committee chairs took the opportunity to report items discussed and motioned forward during their committee meeting.

VI. Old Business

A. Property Liability Insurance

This topic will be left on the agenda for action at a later date.

VII. New Business - None

There were no items under New Business.

VIII. Appointments

A. Resolution Appointment of Ali Huss to the County Board District 2

Motion to move the Resolution Appointing Ali Huss to the County Board for District 2 to the September County Board agenda. **Moved** by Tom Kitson.

Second by Jack Skrogstad. **Motion** passed unanimously by voice vote.

IX. Raffle Report

- A. Home of Hope Raffle Report
- B. Trinity Cares Raffle Report
- C. Paw Paw Lions Club Raffle Report

Motion to put the Home of Hope, Trinity Cares, and Paw Paw Lions Club Raffle Reports on file with the County. **Moved** by Mike Koppien. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

X. Review of Per Diem Report for County Board Approval - August Meetings for September Payout

No changes were requested to the report.

XI. Executive Session

There was no request for an Executive Session.

XII. September 21, 2023, County Board Agenda Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Invocation
- D. Roll Call
- E. Board Chair Announcements
- F. Approval of Board Minutes: August 24, 2023, County Board Meeting
- G. Joseph E. Meyer Resolutions - Eleven (11) Resolutions
- H. Zoning and Planning
 - 1. Petitions Going To the Zoning Board of Appeals: None
 - 2. Petitions Going To the Planning Commission: None
 - 3. Petitions Coming From the Zoning Board of Appeals: None
 - 4. Petitions Coming From the Planning Commission: - None
- I. Administrator Monthly Update and Board Member Comments
- J. Public Comments:
- K. County Organization Presentations/Updates
- L. Reports of Committee
- M. Unfinished Business
- N. New Business
- O. Appointments
 - 1. Resolution Appointment of Ali Huss to the County Board District 2
 - ** This topic was moved up on the agenda and will be acted on after the approval of the August 24, 2023, County Board minutes.**
- P. Approval of County Officer's Reports/Quarterly Treasurer's Report

- Q. Roll Call Approval of Monthly Revenue Reports, Claims Paid, Claims Paid in Vacation, and Payroll Paid.
 - R. Approval of Board Member Mileage and Per Diem
 - S. Adjournment - County Board Meeting Agenda
- XIII. Motion to Approve the Proposed County Board Agenda
Motion to approve the Proposed County Board agenda. **Moved** by Jack Skrogstad. **Second** by Dean Freil. **Motion** passed unanimously by voice vote.
- XIV. Adjournment - Executive Committee Meeting
Motion to adjourn at 11:45 a.m. **Moved** by Mike Koppien. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

The next Executive Committee Meeting is scheduled for
11:00 a.m., on Thursday, October 12, 2023

Respectfully submitted by:
Becky Brenner – Board Secretary